

Autumn Seminar Ideas Café

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- 5 min - explanation of the session; division into groups of five; (tables needed, paper+pen for each, one flipchart per group, markers per group)
- 5 min - self reflection one topic each for a project; (write on paper by each person of the group)
- 15 min - group internal presentation and discussion of each of the five proposals; selection of a group proposal from the five ideas;
- 10 min - write on each group flipchart the group choice; title plus summary; (need markers)
- 5 min - voting by each one on three best proposals; (need three stickers for each person)
- 15 min - presentation of the three best proposed proposals; (oral each five minutes)
- 5 min - final choice with each one voting once on the three best proposals; (need one sticker per person - different colour)
- 15 min - final discussion on how to proceed

The Process



- 5 min - *self reflection*: one topic each for a project
- 15 min - *group* internal presentation and discussion of each of the five proposals; selection of a group proposal from the five ideas;
- 10 min - write on each group flipchart the *group choice*
- 5 min – looking at every groups´ proposal and *voting* by each one on three best proposals with three stickers
- 15 min - *presentation* of the three best proposed proposals
- 5 min - *final choice* with each one voting once on the three best proposals with one sticker
- 15 min - final discussion on *how to proceed*

Self reflection



- 5 min working with yourself
- one topic for a project
- write on paper by each person of the group

Working with your group

- 15 min – everybody presents her/his idea and the group discusses about this idea (3 minutes each member)
- 10 min - selection of a group proposal from the five ideas
- write on the flipchart the group choice: title plus summary

Voting

- 5 min
- Look at all groups' proposals
- Choose three best ideas by voting them with stickers

Presentations of the chosen ones



- 15 min
- presentation of the three best proposed proposals;
- The one who has made the proposal presents (5 minutes each)

Final voting



- 5 min
- final choice with each one voting once on the three best proposals
- one sticker per person - different colour than the ones used before

Discussing the next step



- 15 min
- final discussion on how to proceed